

HURRICANE CHECKLIST

HOW TO PREPARE

PREPARE NOW

- Walk around your unit to ensure areas are secure, loose items are stored away properly. Seal up any gaps in doors and windows make use windows are protected. Check for gaps in areas where cable, telephone wires, outlets, vents, and pipes enter the place of residence.
- Take pictures of owned property, valuables, documents, and anything of value in your unit for insurance purposes.
- Prepare first-aid kits with adequate medical supplies.
- Prepare hurricane kits with plenty of water, nonperishable foods, flashlights, and batteries and keep a battery-powered hand radio.
- Bring all projectiles indoors. (I.E. – potted plants, patio furniture, hanging plants, household brooms, mops, etc.)
- Become familiar with your evacuation zone, evacuation route, and emergency locations.
- Obtain contact information for local authorities and emergency services.
- Keep duplicate records and backup all your computer files on a regular basis.

DURING A HURRICANE

- Safety should remain your sole priority.
- Always stay indoors. Stay away from low-lying and flood-plane areas as well as windows and glass doors.
- Close all interior doors and brace exterior doors.
- Ensure that charcoal, gas and propane grills are not used indoors.
- If trapped in a building by flooding, go to a higher level in the building.
- Remain alert for current emergency information and instructions.
- Turn off utilities when necessary.
- Leave when an evacuation is ordered. Make plans to go to a nearby emergency shelter.

AFTER A HURRICANE

- Listen to the authorities for information and special instructions.
- Carefully check the perimeter for loose power lines, structural damage and document any property damage with photographs.
- Do not touch electrical equipment. Avoid wading in flood water. There are many dangers in water such as moved sewage grates, water moccasins, alligators etc.
- Call family and friends to let them know you are o.k. and where you are if you have left your residence.